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SUMMARY OF 2017 B MEMORANDA\*\***

\*\*B Memoranda are available on the Ministry of Education website: [https://efis.fma.csc.gov.on.ca/faab/B\\_Memos\\_2017.htm](https://efis.fma.csc.gov.on.ca/faab/B_Memos_2017.htm)

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<p><b>B01</b> <b>February 7, 2017</b> BPS Executive Compensation Framework – approval of non-Canadian public/BPS comparators form and compliance directive posted online</p>	<p>The Broader Public Sector Executive Compensation Framework regulation (O. Reg. 304/16) came into force on September 6, 2016 under the Broader Public Sector Executive Compensation Act, 2014 (BPSECA). The regulation sets out requirements that all designated employers must follow when establishing executive compensation programs.</p> <p>Treasury Board Secretariat (TBS) has now issued two additional materials for designated employer to use in complying with these requirements.</p> <ol style="list-style-type: none"> <li>1. The Executive Compensation Framework Compliance Report Directive requires all designated employers to submit reports concerning compliance with O. Reg. 304/16 and BPSECA. Each compliance report must include an attestation from the board’s chair or highest ranking officer stating that the employer is compliant.</li> <li>2. The Request for Approval to Use Private Sector and/or International Comparators Form must be submitted by employers who wish to use organizations from outside the Canadian public sector/BPS to calculate maximum salary and performance-related pay for their executives.</li> </ol> <p>Both the compliance directive and the comparator request form have been made available online on the BPS Accountability website. Completed compliance reports and any request forms should be submitted to me as necessary.</p> <p>Further information will be provided regarding annual compliance attestations in the coming months. Any questions please contact Med Ahmadoun, Director, Financial Analysis and Accountability Branch at (416) 326-0999 or <a href="mailto:Med.Ahmadoun@ontario.ca">Med.Ahmadoun@ontario.ca</a></p>
<p><b>B02</b> <b>April 5, 2017</b> 2017 Proportions of Enrolment for purposes of Education Act, subsections 238(2) and 257.8(3)</p>	<p>The Ministry of Education is required to publish, for each common jurisdictional area, the proportion of enrolment between school boards by municipality. These proportions, which are updated annually, are to be used by municipal clerks and treasurers to distribute <b>taxes on business property</b> (i.e. commercial, industrial and pipeline), <b>payments in lieu</b> or any other rateable property which does not have designated tax support to school boards. The proportions to be used for 2017 are attached as Table A.</p>
<p><b>B03</b> <b>April 12, 2017</b> 2017-18 School Year Education Programs – Other (EPO) Funding</p>	<p>Education Program – Other (EPO) funding will continue in the upcoming school year to support school boards’ ability to implement targeted initiatives that meet the needs of its student demographic to both advance and protect the gains made under the ministry’s Renewed Vision mandate.</p>

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	<p>The ministry will continue to strive to simplify the reporting processes and requirements for EPO transfer payments. The goal of this is to reduce administrative burden, improve financial resource management and better support the renewed vision. The ministry will also continue to examine opportunities to streamline EPO, such as by transferring programs to the GSN.</p> <p>To facilitate school boards' budget planning for the 2017-18 school year, we confirm that \$140.4 million of EPO funding will be allocated to school boards and school authorities to support ministry priorities. Within this amount:</p> <ul style="list-style-type: none"> <li>• \$101.4 million is allocated by program and by school board in this memorandum; and,</li> <li>• \$39.0 million has been allocated by program, with school board allocations to be confirmed later in the year.</li> </ul> <p>The B memo includes a detailed breakdown of EPO funding by school board and grant category.</p>
<p><b>B04</b> <b>April 12, 2017</b> Grants for Student Needs (GSN) for 2017–18</p>	<p>This memo includes information about the Ministry of Education's GSN funding for 2017–18. This information is being provided in conjunction with the release of the 2017–18 school year allocations for the Education Programs – Other (EPO) transfer payments. Investments in Ontario's publicly-funded education system continue to increase, with total funding expected to increase from \$23.0 billion in 2016–17 to \$23.8 billion in 2017–18. Per-pupil funding is projected to increase in 2017–18 to \$12,100 – an increase of 68 per cent since 2002–03. The 2017-18 GSN reflects implementation of recently ratified labour agreements and regular updates to the GSN, informed by our recent engagement sessions and ongoing technical discussions. As in past years, a summary of these conversations is currently available on the ministry's website. Starting in spring 2017, the ministry will be conducting engagement sessions around the province to discuss rural education and what improvements can be made for Ontario's students. The memo includes details regarding funding for:</p> <ul style="list-style-type: none"> <li>• Salaries and professional development;</li> <li>• Employee health, life and dental benefits changes;</li> <li>• Specific funding enhancements for special education &amp; adult education;</li> <li>• Community use of schools</li> <li>• Reduction of class size in full-day kindergarten &amp; grades 4-8;</li> <li>• School condition improvement &amp; school renewal;</li> <li>• Greenhouse gas reduction;</li> <li>• Indigenous education;</li> <li>• School administration;</li> <li>• Student transportation;</li> <li>• Utilities including natural gas, insurance, electricity etc);</li> </ul> <p>The memo also includes information regarding previously</p>

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	<p>announced changes as follows:</p> <ul style="list-style-type: none"> <li>• Changes from existing &amp; prior labour agreements;</li> <li>• Benefits investments;</li> <li>• School board administration &amp; governance;</li> <li>• Measures to encourage the management of underutilized school space;</li> <li>• Updating of 2011 census and National Household Survey data;</li> </ul> <p>The memo also announces an engagement/consultation process regarding rural education. Additionally the Ministry will proceed with a multi-stakeholder consultation process regarding student transportation including funding and future policy development. Funding for school authorities will be adjusted as appropriate to reflect changes in funding to DSBs as detailed above, these details will be provided to school authorities as soon as possible.</p>
<p><b>B05</b> <b>May 1, 2017</b> Broader public sector executive compensation and the provision of subsidized post-retirement benefits</p>	<p>This memo sets out the government’s approach to broader public sector executive compensation as it relates to the provision of subsidized post-retirement benefits in the education sector. The government’s approach established under the <i>Broader Public Sector Executive Compensation Act, 2014</i> (BPSECA) is intended to ensure the responsible and transparent administration of executive compensation across the broader public sector.</p> <p>One of the key requirements is that designated executives are not provided insured benefits that are not generally provided to non-executive managers. In addition, with the exception of cash compensation, an employer cannot provide an element of compensation to executives, which is not generally provided to non-executive managers unless the element is required for the performance of the executive’s job or is otherwise required for critical business reasons.</p> <p>It is acknowledged that some employees have these benefits as a result of contracts that were in place prior to the effective date of the compensation restraint provisions of Part II.1 under the <i>Broader Public Sector Accountability Act, 2010</i>. Employees in this situation will become subject to their employer’s compensation plan by the third anniversary of the effective date of the new compensation plan for the school board.</p>
<p><b>B06</b> <b>June 6, 2017</b> Request for Early Years Capital Program (EYCP) Funding Submissions</p>	<p>This memo provides details of the 2017-18 Early Years Capital Program (EYCP) in support of the government’s Renewed Early Years and Child Care Policy Framework which aims to ensure that all children and families have access to a range of high-quality, inclusive, and affordable early years and child care programs and services that are responsive to the needs of families. This plan will create access to licensed child care for 100,000 more children aged 0 to 4 years old over the next five years. To support this commitment the government is investing up to \$1.6 billion in capital funding for child care capital builds and retrofits to support</p>

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	<p>the creation of licensed child care spaces in schools, the broader public sector, and community locations for children aged 0 to 4 years.</p> <p><b>Highlights/Summary Points</b></p> <ul style="list-style-type: none"> <li>• Ongoing, multi-year operating funding will be made available to CMSMs/DSSABs for licensed child care to support new school-based capital builds announced and approved in 2017-18, once the capital space is operational.</li> <li>• The 2017-18 EYCP projects are required to open no later than the 2019-20school year.</li> <li>• School boards and CMSMs/DSSABs may apply for capital funding support for school-based stand-alone child care and/or child and family program projects. Child care and/or child and family program projects that are associated with a school capital project must be submitted through the CP program for consideration.</li> <li>• School boards who will not fully expend their Schools-First Child Care Capital Retrofit Policy (SFCCCRP) funding by August 31, 2017 are expected to utilize their uncommitted SFCCCRP allocation towards approved child care capital projects supporting additions and renovations that have been submitted for capital funding consideration under the EYCP.</li> <li>• School boards and CMSMs/DSSABs are no longer required to provide a priority ranking for each child care and/or child and family program capital funding request being submitted for consideration. School boards and CMSMs/DSSABs may choose to continue submitting priority rankings if they choose to do so.</li> <li>• As of September 1, 2017, a new licensed age group called “family age grouping” for children 0 to 12 years will be introduced to all licensed child care centres(Schedule 4 in Ontario Regulation 137/15 of the <i>Child Care and Early Years Act,2014</i> (CCEYA)). School boards and CMSMs/DSSABs may apply for a family age grouping room. The new group allows the placement of children of different ages in the same group in the same play activity room, subject to regulations. The family age grouping can have up to a maximum of 15 children, and no more than six children under two years of age. For more information on Schedule 4 visit: <a href="http://www.edu.gov.on.ca/childcare/FamilyAgeGroupings.pdf">http://www.edu.gov.on.ca/childcare/FamilyAgeGroupings.pdf</a>.</li> <li>• School boards and CMSMs/DSSABs are required to provide the Ministry with a floor plan approval letter issued by the Ministry of Education’s Child Care Quality Assurance and Licensing Branch as part of their ATP request. (See Appendix F for the Capital Approval Process Chart.)</li> <li>• Child care and/or child and family program requests for capital funding must be submitted through the Ministry’s School</li> </ul>

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	<p>Facility Information System (SFIS). The Early Years Joint Submission template should be downloaded, completed, signed by both the school board and the CMSM/DSSAB and uploaded into SFIS as well as submitted to the school board’s Ministry Early Years Regional Staff (Education Officer and Child Care Advisor) and Capital Analyst.</p> <ul style="list-style-type: none"> <li>• School boards and CMSMs/DSSABs are encouraged to consider regional system-wide planning across co-terminus school boards and multi-CMSM/DSSAB areas, where appropriate, to ensure operational viability, and prioritization.</li> <li>• As capital funding for child and family programs is limited in 2017, the Ministry may approve the child care component of a capital funding request without approving capital funding for the child and family program component, where there are requests for integrated capital projects which include both child care and child and family programs.</li> <li>• The submission deadline for all EYCP capital funding requests is <b>August 4, 2017</b>.</li> </ul>
<p><b>B07</b> <b>June 12, 2017</b> Request for Capital Priorities Project Funding Submissions</p>	<p>This memo announces the launch of the 2017 Capital Priorities program. The Capital Priorities program provides school boards with an opportunity to identify their most urgent and pressing pupil accommodation needs. The ministry has allocated just over \$3 billion in capital funding through the Capital Priorities program since it began in 2011. The Capital Priorities program serves as the primary means for funding capital projects that address school boards’ pupil accommodation needs including enrolment pressures, supporting the consolidation of underutilized facilities, providing facilities for French-language rights holders in under-served areas, and replacing facilities in poor repair.</p> <p><b>Highlights/Summary Points</b></p> <ul style="list-style-type: none"> <li>• The submission deadline for all capital funding requests is <b>September 8, 2017</b>.</li> <li>• The 2017 Capital Priorities projects are required to open no later than the 2020-2021 school year.</li> <li>• School boards may apply for capital funding support for the creation of new or renovated licensed child care spaces and child and family program in schools as part of a larger school capital project.</li> <li>• The ministry will include joint-use school participation among its criteria in reviewing all project submissions.</li> <li>• The ministry has capital funding to support the replacement of existing space for community partners in situations where the space will be lost due to the board’s pupil accommodation activities.</li> </ul>
<p><b>B08</b> <b>June 21, 2017</b> Grants for Student Needs (GSN) 2017-18 – Capital Addendum</p>	<p>This memo provides additional information about the Ministry of Education’s capital funding for school boards for the 2017–18 school year. This memorandum provides additional information about capital programs that were not included in Memorandum</p>

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	<p><b>2017:B04 Grants for Student Needs (GSN) 2017-18.</b></p> <p>This memo outlines school board capital allocations for a number of funding programs, provide details regarding opportunities for boards to apply for specific capital project funding approvals and introduce a new annual board report summary report for capital. The memo includes additional information regarding:</p> <ul style="list-style-type: none"> <li>• School Renewal</li> <li>• Temporary Accommodation</li> <li>• Capital Planning Capacity</li> <li>• Capacity Building and Data Management</li> <li>• Capital Priorities Funding</li> <li>• Land Priorities Funding</li> <li>• Early Years Capital</li> <li>• Community Hubs: Replacement Space Funding</li> <li>• Joint-Use Seed Funding Program</li> <li>• School Board Capital Summary</li> </ul>
<p><b>B09</b> <b>June 28, 2017</b> Plan to Strengthen Rural and Northern Education</p>	<p>This memo provides details of the province’s Plan to Strengthen Rural and Northern Education, which includes an in-year enhancement to the Grants for Student Needs (GSN) funding for the 2017-18 school year, effective September 2017.</p> <p>The plan responds to feedback received during the government’s recent rural engagement and comprises process improvements and funding enhancements designed to better support:</p> <ul style="list-style-type: none"> <li>• Quality rural education;</li> <li>• Sustainable use of school space in rural communities; and</li> <li>• Decision-making around school closures.</li> </ul> <p>This memorandum provides details about the rural engagement and the ministry’s five policy responses, namely to:</p> <ul style="list-style-type: none"> <li>• Introduce a new Rural and Northern Education Fund;</li> <li>• Further incentivising boards to share space;</li> <li>• Improve planning among school boards and community partners;</li> <li>• Strengthen the pupil accommodation review guideline (PARG); and</li> <li>• Develop new pedagogical supports for instructional practice in small schools.</li> </ul>
<p><b>B10</b> <b>August 21, 2017</b> 1. Grants for Student Needs (GSN) Funding Regulations for 2017–18 2. Principals’ and Vice-Principals’ Extension Agreement 2018-2020 and Amendment to the 2014-18 Memorandum of Settlement 3. Adjustments for Non-Union Staff</p>	<p>This memo provides boards with additional information regarding: <b>The Grants for Student Needs (GSN) funding regulations for 2017-18</b> have been made by the Lieutenant Governor in Council. These regulations implement the funding investments, structural reforms, and other changes described in the memorandum <b>2017: B04 – Grants for Student Needs (GSN) for 2017-18.</b></p> <p>The new regulations for the 2017-18 school year also reflect the recent extension agreement for the Principals and Vice-Principals;</p>

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<p>4. Fees For Central Bargaining for the 2017-2018 School Board Fiscal Year Regulation</p>	<p>however they currently do not reflect the funding changes described in the memorandum <i>2017: B09 – Plan to Strengthen Rural and Northern Education</i>.</p> <p><b>Principals’ and Vice-Principals’ Extension Agreement 2018-2020 and Amendment to 2014-18 Memorandum of Settlement</b>  On May 18, 2017, l’Association des directions et directions adjointes des écoles franco-ontariennes (ADFO), the Catholic Principals' Council of Ontario (CPCO), the Ontario Principals' Council (OPC), l’Association des conseils scolaires des écoles publiques de l’Ontario (ACEPO), l’Association franco-ontarienne des conseils scolaires catholiques (AFOCSC), the Ontario Catholic School Trustees’ Association (OCSTA), the Ontario Public School Boards Association (OPSBA) and the Crown reached an agreement to extend the 2014-18 memorandum of settlement by two years.</p> <p><b>Adjustments for Non-Union Staff (excluding Principals and Vice-Principals)</b>  For other non-union staff (excluding Directors of Education) increases to salary benchmarks of 1.5 per cent in 2017-18 were reflected in the memorandum <i>2017: B04 – Grants for Students’ Needs for 2017-18</i>, issued on April 12, 2017. However, employees who are captured under the <i>Broader Public Sector Accountability Act, 2010</i> remain subject to the provisions under that Act.</p> <p><b>Fees For Central Bargaining Regulation</b>  Under the <i>School Boards Collective Bargaining Act, 2014 (SBCBA)</i>, trustees’ associations are the statutorily designated employer bargaining agents (ErBAs) at all central collective bargaining tables and, as such, require funding to fulfill this key role.  The Fees for Central Bargaining regulation continues to provide the framework for the support of labour relations activities for the trustees’ associations in the 2017-18 school year by authorizing the flow of funds from school boards to trustees’ associations through the annual GSN process.  No material changes have been made for the 2017-18 school year.</p>
<p><b>B11</b>  <b>September 20, 2017</b>  Executive Compensation – Technical Information to Support School Board Program Implementation</p>	<p>The purpose of this memorandum is to provide technical information about the school board executive compensation program submission and implementation process and additional data that must be submitted with the program. Proposed school board executive compensation programs are due to the Minister of Education by September 29, 2017.</p> <ul style="list-style-type: none"> <li>• Please submit your programs and additional data to the Minister of Education, with copies to the Deputy Minister of Education and myself.</li> <li>• For your convenience, the following email address can be used to officially submit to those recipients: <a href="mailto:EDUExecComp@ontario.ca">EDUExecComp@ontario.ca</a>.</li> </ul>

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	Should you require further information, please contact Cheri Hayward, Director of the School Board Business Support Branch. Cheri can be reached by telephone at 416-327-7503 or by e-mail at <a href="mailto:cheri.hayward@ontario.ca">cheri.hayward@ontario.ca</a> .
<b>B12</b> <b>September 22, 2017</b> Reverse education Service Agreements	<p>This memo is to inform school boards of the ministry’s intention to propose legislative changes to the <i>Education Act</i> with regard to Reverse Education Service Agreements<sup>1</sup> (RESAs). Over the coming months, the ministry will be engaging with First Nation partners and education stakeholders to discuss proposed changes to the <i>Education Act</i> that will require boards to enter into agreements when approached by First Nation-operated schools or education authorities.</p> <p>As the ministry moves forward, boards are strongly encouraged to begin discussions with First Nation communities and education authorities interested in developing RESAs with them. <a href="#">A guide</a> to assist with the negotiation of Education and Reverse Education Service Agreements that was co-developed by the Chiefs of Ontario, Indigenous and Northern Affairs Canada, the Ontario Ministry of Education and the Ontario Public School Board’s Association, is available.</p> <p>This fall, the Ministry will convene a working group on Education and Reverse Education Service Agreements to update this guide and to bring increased ease, transparency and clarity to the process of negotiating agreements between boards and First Nation communities.</p>
<b>B13</b> <b>October 27, 2017</b> Executive Compensation – School Board Program Submission Update	<p>The purpose of this memorandum is to provide a status update on the government review of school board executive compensation program submissions.</p> <p>All proposed school board executive compensation programs were received by the Ministry of Education on September 29, 2017. Thank you for your efforts to meet the timeline.</p> <p>All proposed executive compensation programs are being assessed as quickly as possible for completeness and compliance with the <i>Broader Public Sector Executive Compensation Act, 2014</i>, O. Reg. 304/16 and the Broader Public Sector Executive Compensation Program Directive. The government is committed to giving boards feedback on their proposed programs on or before November 3, 2017.</p>
<b>B14</b> <b>December 4, 2017</b> Executive Compensation – Next Steps for Proposed School Board Executive Compensation Programs	<p>The purpose of this memorandum is to provide an update on the development of proposed school board executive compensation programs and provide information on next steps. School boards should refer to the <i>Broader Public Sector Executive Compensation Framework</i> (O. Reg. 304/16), the <i>Broader Public Sector Executive Compensation Directive</i>, and the <i>Broader Public Sector Executive Compensation Guide</i> for complete information on their obligations</p>



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	<p>respecting their proposed programs. Some of this information is highlighted below.</p> <p>School boards must provide notification to the Ministry of Education of when they intend to post their proposed programs for public comment two days before posting. School boards are responsible for posting their proposed programs for a minimum of 30 days and addressing any relevant public feedback.</p>