

March 16, 2022

Memorandum to: Directors of Education
Secretary/Treasurers of School Authorities

From: Nancy Naylor
Deputy Minister

Subject: **Ministry Communications to District School Boards
Revised - March 2022**

Please find below ministry communications intended for all School Boards for March 2022.

Following conversations with Directors of Education, we have adjusted the way we share communications targeted for specific boards, through a SharePoint site, similar to other sites currently used by the Ministry and School Boards to exchange updates and information.

The All Board Communications section will continue to identify the topic within the email and in most cases provide a link directly to the communication to boards.

For Targeted Communications, communications will be kept in an online folder that is accessible only to School Boards that have a communication for the intended audience.

Once you click on the link, any March targeted items will appear in your folder. School Boards will see only the items that are targeted to your board and in some instances, you might see nothing at all.

At the moment, all Directors of Education and their Executive Assistants will have access to the site with the ability to download, and print the communication as needed. Should any other board staff click on the link, they will be directed to a “request access” page. If a request for access is completed and sent, the ministry will add the new member to the site list within 24 hours of the request. If you or your board team require any technical assistance, please email SPTB@ontario.ca for support.

We hope this update to the process reflects the requests made by the boards and is a suitable solution for how we proceed.

As always, your feedback is welcome.

Ministry Communications to All District School Boards

1. Board Improvement and Equity Plan Update

The Board Improvement and Equity Plan (BIEP) is undergoing further engagement and refinement, and as such the template release and submission deadlines will be shifted. There will be no BIEP reporting requirement this year. We will communicate more about this when further updates are available.

2. Human Rights and Equity Advisors

To reduce the administrative burden on school boards, the 18 boards with 2021-22 PPF funding for Human Rights and Equity Advisors will not be required to submit the Interim Implementation Report.

3. Math Strategy Reporting Questions

Similar to last year, the ministry has reduced board reporting requirements for the Math Strategy Transfer Payment Agreement to reduce the administrative burden. School boards will not be required to complete school level reports or an interim board level report.

Supervisory officers responsible for the implementation of the Math Strategy TPA must complete the final board report by July 8, 2022, which can be accessed [here](#). A user guide to support with the completion of the report can be accessed [Math Strategy 2021-2022 Board Report User Guide](#). If you have any questions about the math strategy, please contact math@ontario.ca.

4. In recognition of the many competing priorities faced by school boards this school year, the ministry is not requiring reporting on the following initiatives:

- Targeted Student Supports (TSS) Allocation Final Financial Report for 2020-21 and 2021-22
- Outdoor Education Final Report for 2020-21 and 2021-22
- Student Success Action Plan for 2021-22
- Experiential Learning 2021-22 Final Report

5. Remote Learning Policy/Program Memorandum Report

[Policy/Program Memorandum \(PPM\) 164](#) outlines requirements for school boards during periods of remote learning. School boards are required to collect data on their implementation of remote learning and report to the ministry.

Please complete this [survey](#) by July 31, 2022. [The survey questions can be previewed here](#).

Please do not hesitate to contact DigitalandOnlineLearning@ontario.ca if you have any questions.

6. Confirmation of Diploma Data to Verify Completeness and to Support Student Re-engagement

In the coming weeks, the ministry will be sending an information package containing your board's preliminary graduation rate to your board's Ontario School Information System (OnSIS) Contact(s), Managing Information for Student Achievement (MISA) Leader(s) and Student Success Leader(s). If you would like to receive this same package, it can be requested by emailing RFI_ESAB@ontario.ca or from an OnSIS Contact, MISA Leader or Student Success Leader at your board.

Please note that the diploma information in the reports will be for the purposes of confirming diploma data only (i.e., it is not for internal or public reporting). Any data corrections related to the diploma confirmation are due by April 14, 2022.

7. Close out Letters regarding Mental Health Workers in Secondary Schools Transfer Payment Agreements

We sincerely appreciate the efforts of school boards that have submitted outstanding Transfer Payment Agreement reports.

It is our intention to send close-out letters to all school boards for the Mental Health Workers in Secondary Schools Transfer Payment Agreements for the 2018-19 and 2019-20 school years. We will send out close-out letters to all school boards that participated in the program and will include reconciliation amounts for boards that have submitted all reporting. If your school board has not yet submitted your final report(s), please send it to the ministry as soon as possible at StudentMentalHealth@ontario.ca to ensure that the reconciliation process can be completed and any final payments that may be outstanding can be made to school boards.

8. Spring 2022 Data Collection/Reporting Updates

Each year the ministry makes updates to the Ontario School Information System (OnSIS) in the spring and fall. Specific data collection updates, including OnSIS requirements related to the upcoming spring and fall 2022 enhancements, will be communicated directly to your board OnSIS Contacts. Should you have any questions and/or require additional information regarding the upcoming OnSIS enhancements, please contact Eric Ward, Director, Education Statistics & Analysis Branch at Eric.Ward@ontario.ca.

9. Revisions to Memorandum 2022: SB03 Updates on Calculation of 2021-22 Stabilization and Supplemental COVID-19 Support Funding

As a follow-up to 2022:SB03 Updates on Calculation of 2021-22 Stabilization and Supplemental COVID-19 Support Funding, Appendix A has been updated to reflect a technical change on Line 2.2 from 1% of item 2.1 to 2% of item 2.1.

The revised Appendix A is being shared to assist with calculating the Stabilization and Supplemental COVID-19 Support funding

Link to Memo:

https://efis.fma.csc.gov.on.ca/faab/Memos/SB2022/SB03_EN.pdf

Link to Appendix A:

https://efis.fma.csc.gov.on.ca/faab/Memos/SB2022/SB03_Attach1_EN.xlsx

10. 2022: B07: 2022 Proportions of Enrolment for purposes of the Education Act, subsections 238(2) and 257.8(3)

The information in this memorandum is used by municipal clerks and treasurers to distribute school taxes levied on business properties, payments in lieu or other rateable property which does not have designated tax support to school.

Link to memo: https://efis.fma.csc.gov.on.ca/faab/Memos/B2022/B07_EN.pdf

11. 2022: SB06 2020-21 Audit Committee Annual Report to the Ministry

The purpose of this memorandum is to remind school boards of the reporting requirements outlined in Ontario Regulation 361/10, "Audit Committees", which includes a requirement for school boards to report to the Ministry of Education work undertaken by the regional internal audit teams (RIATs) for the 2020-21 school year. This reporting informs the ministry on the use of the internal audit funding allocation and enables better coordination of enrolment audits performed by the ministry and RIAT.

Link to memo: https://efis.fma.csc.gov.on.ca/faab/Memos/SB2022/SB06_EN.pdf

12. 2022: SB07 SB Memo - Amendments to Grants for Student Needs and Related Regulations

This memo outlines regulation amendments made to implement previously announced decisions related to in-year deficit compliance and special incidence portion funding allocation, and regulation amendments completed to ensure continuity of funding and fees for the 2022-23 school year.

Link to memo: https://efis.fma.csc.gov.on.ca/faab/Memos/SB2022/SB07_EN.pdf

Ministry Messages Targeted to District School Boards

Please click the link to review any targeted communications for your School Board.

Sincerely,

Nancy Naylor